

# Privacy Policy

## EFFECTIVE: November 13, 2023

The U.S. Chamber of Commerce Foundation, together with local and state chambers of commerce are co-sponsors (“Co-Sponsors”) of the Civics Bee Contest (“Contest”). The Co-Sponsors are committed to respecting your privacy. This Privacy Policy describes the personal information we collect, use, and share when you participate in the Civics Bee Contest. The Contest is governed by the Contest Rules. Defined terms not otherwise defined in this Privacy Policy are defined in the Contest Rules.

## WHAT PERSONAL INFORMATION WILL WE COLLECT?

To participate in the Contest, you must have your parent’s or guardian’s consent to provide your name, zip code, and your parent’s or guardian’s contact information, including their phone number and email. We also ask that you tell us what school you attend and your grade.

If you are one of the Winners, we will need to collect additional information from you prior to releasing the cash prize, including a taxpayer identification number for you or your parent or guardian and your complete address.

## HOW WILL WE USE YOUR PERSONAL INFORMATION?

We will only use your personal information for the purpose of administering and promoting the Contest. This includes contacting you to let you know whether you were chosen as a Finalist. If we use your personal information for other purposes, we will first obtain your consent.

## HOW WILL WE SHARE YOUR PERSONAL INFORMATION?

We may share your information with our vendors who support us in providing the online contest platform. They may not use your information for any other purpose. Your personal information will not be provided to the judges of the Contest.

The Co-Sponsors will share your personal information between them only as needed to administer the contest, such as contacting you to let you know whether you were selected as a Finalist. If you are one of the Winners of a cash prize, we will need to share your personal information with the government for tax reasons.

## HOW DO WE RESPECT CHILDREN’S PRIVACY?

All children under the age of 13 must have their parent’s or guardian’s consent to participate in the Contest. If we need to communicate with the participant, we will contact the parent or guardian. If a parent or guardian believes that their child has provided us with information without their consent, please contact us and we will delete such information as soon as reasonably possible.

## HOW CAN I CONTACT YOU?

If you have any questions, please contact us at [civictrust@uschamber.com](mailto:civictrust@uschamber.com).